

**MINUTES  
EAGAR TOWN COUNCIL  
REGULAR MEETING  
22 W. 2<sup>nd</sup> St., Eagar, AZ  
November 1, 2011 - 7:00 P.M.**

Mayor Kim Holaway called the meeting to order and welcomed those present. Mayor Kim Holaway led the Pledge of Allegiance and offered the invocation. Mayor Kim Holaway said to let the record show that Vice-Mayor James Nelson, Jr. is absent and that all other council members are present.

COUNCIL PRESENT:        Kim Holaway, Mayor  
                                  Debbie Rogers  
                                  Steve Erhart  
                                  Gary Finch  
                                  Byron Smith  
                                  Tim Rasmussen

ABSENT:                    James Nelson, Jr., Vice-Mayor

STAFF PRESENT:        Bill Greenwood, Town Manager  
                                  Doug Brown, Town Attorney  
                                  Katie Wood, Finance Administrator  
                                  Bruce Ray, Community Development Administrator  
                                  Mike Hogan, Chief of Police  
                                  Eva Wilson, Town Clerk  
                                  Marion Wiltbank, Assistant Town Clerk

**ITEM #5: SUMMARY OF CURRENT EVENTS**

**A. MAYOR**

Mayor Kim Holaway reported:

- The HalloWeenie celebration at Bashas` went really well. Candy bars were donated by the Senior Center. The Fire department gave out free hotdogs & hot cocoa.
- Tom Belshe will be the facilitator at the Council/Staff Work Session on November 3, 2011 from 4:00 p.m. to 7:00 p.m. at Trailriders. Public is invited to attend.
- Wednesday, November 9<sup>th</sup> at 4:00 p.m. is the Joint Council meeting at Eagar Town Hall to discuss the Round Valley Area Transportation Study that the Jacob's Consulting Group has been working on through the P.A.R.A. grant; 4:30 - 5:30 p.m. is the public open house comment period. Will discuss roadways, connection between the two towns, trails.
- Wednesday, November 30, 2011 at 6:00 p.m. there will be a Community Concert "Reason for the Season" at the Round Valley Auditorium. Open to the public and the entry fee is a canned food item. The concert is to benefit the Living Hope Women's Center of Springerville. The Boys & Girls Club are holding a silent auction for decorated Christmas trees.

B. COUNCIL

Councilor Debbie Rogers reported on:

- The next Rural Arizona Transportation Meeting will be held in Yuma January 2012. Distributed a copy of the funding update for the state transportation board to the Council, which shows how rural Arizona is impacted. Eagar is in the Globe District.
- Attended the NACOG Board meeting October 27, 2011 in Flagstaff where the Board approved Resolution No. 05-11 urging the Arizona Legislature to discontinue diversions of Highway User Revenue Funds (HURF) and to restore funding to local agencies.
- Joe Waters, in charge of Economic Development for the Apache Tribe, put a call out for all area councils to attend a meeting at Sunrise on Monday, November 14, 2011. Sunrise will be open this year, but a government agency is shutting down Sunrise as of next year because of cable issues. The Tribe is looking for funding of about three million dollars and is looking for help from their neighbors.

Councilor Tim Rasmussen:

- The Springerville-Eagar Regional Chamber of Commerce awarded the Boys and Girls Club Business Rookie of the Year. The Boys and Girls Club will decorate the Eagar welcome sign and gazebo for Christmas.
- Pitch In Clean Up Committee is working on acquiring a Centennial Park sign.
- Attended an Eagle Scout Advancement Ceremony for Morgan Brown and Dallin Goodman.

C. STAFF

Town Manager Bill Greenwood:

- Received an email at 4:27 p.m. this afternoon about Redistricting and has forwarded it to the Council. Was just informed that the Redistricting Committee held a special session to remove the current chairperson from the Redistricting Committee.
- Will be interviewing applicants for the Public Works Director position on Thursday, November 3, 2011.

Town Clerk Eva Wilson advised Council that Santa's Visit will be held Saturday, December 10, 2011 at the Eagar Town Hall from 1:00 – 5:00 p.m. She encouraged council members to help with the game booths and to pass out the treats and toys to the children.

**ITEM #6: OPEN CALL TO THE PUBLIC**

Springerville-Eagar Regional Chamber of Commerce Director Becki Christensen reported:

- Held the Annual Chamber Banquet and gave out awards- the Town of Eagar received a Beautification Award, Pima Federal Credit Union received the Business of the Year, Councilor Byron Smith and Becky Pacey were inducted into the Chamber Volunteer Hall of Fame, Phelps and Kay Wilkins and Pete Hunt each received a Round Valley Citizen of the Year award.

- 950 people visited the Haunted House at Java Blues Halloween night.
- Veterans Day Parade will be held on Friday, November 11, 2011 with line up at 10:00 a.m. and the parade starts at 10:30 a.m. A free luncheon will be held at the American Legion in Springerville after the parade.
- November 12, 2011 Molly Butler Lodge and a majority of the businesses in Greer are holding an Old-Fashioned Holiday Tree Lighting ceremony in Greer. The event is free and is for the whole family. The day includes: a Gingerbread House Contest, an ornament making party, Mrs. Claus reading stories, local children's choir, lighting of the tree and lodge. Bring canned goods or a gift for needy children to receive raffle tickets for Santa's North Pole Experience Cabin Get-away Raffle.
- Special Chamber Thanksgiving Breakfast Mixer, November 17, 2011 at 7:00 a.m. at Booga Red's Restaurant.
- Will distribute a flyer of Christmas Festivities for businesses to give out. Some of the events are: Saturday, December 10, 2011 Santa's Visit from 1:00 – 5:00 p.m. at Eagar Town Hall, Christmas Light Parade starts at 6:00p.m; December 11-18, 2011 Lighted Christmas Walk at Becker Wildlife Path; Christmas Eve Luminaries light up at 6:00 p.m. on December 24, 2011.
- Encouraging businesses to stay open later during the Christmas season and the Chamber will advertise those later hours and the 20% discount program for people who buy in Eagar, Springerville, Greer, Alpine.
- Rusty Cactus Restaurant Ribbon Cutting upcoming in two weeks; will send out emails with time and date.
- The band, Firefly, scheduled for the Winter Jamboree will hold a benefit concert for "Re-tree Arizona" in return for paid travel expenses. Marketer Tony Kyle suggested holding a contest for local bands to compete to be the opening band before Firefly.

Andy Salonic spoke about the Northeast Arizona Sustainability Consortium and that he heard it would be an agenda item to go through council again. Wanted to know what part Town Manager Bill Greenwood would play in the Sustainability Consortium, and that it was a conflict of interest for Councilor Debbie Rogers participate in any discussion or vote regarding where Economic Development for Apache County (EDAC) was concerned. Town Manager Bill Greenwood will talk with Mr. Salonic after the meeting.

## **ITEM #7: PRESENTATIONS**

### **A. PRESENTATION TO NOVEMBER 2011 "SHINING STARS" COMMUNITY HONOREE(S)**

Presentation for November's Shining Stars will be postponed to the December 6, 2011 council meeting.

**ITEM#8: CONSENT AGENDA**

APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETINGS HELD OCTOBER 2011

APPROVAL OF SEPTEMBER 2011 BANK TRANSMITTALS 1-20, NATIONAL BANK OF AZ CHECKS WRITTEN FROM 30887-31035, PAYROLL DIRECT DEPOSIT VOUCHERS 9081101-9221140, CARD MEMBER SERVICE CREDIT CARD PURCHASES

Councilor Steve Erhart moved to approve the Consent Agenda. Councilor Debbie Rogers seconded; all were in favor, motion carried unanimously. 6-0

**ITEM #9: UNFINISHED BUSINESS**

A. DISCUSSION AND CONSIDERATION OF SEPTEMBER FINANCIAL REPORT, AND TOWN'S SALES TAX REVENUE REPORT

Finance Administrator Katie Wood reported that her department had finished the audit and the Town did very well. Revenues are on schedule. Council wanted to know if a designated amount was going into savings each month. With the excess of revenue from the Wallow Fire the Council opted to pay debt off early. Town Manager Bill Greenwood pointed out that once the revenues have shifted back after the audit we would be able to determine the amount to go to savings.

Town Manager Bill Greenwood reported on the sales tax revenue by comparing the sales tax report year to date 2010 with 2011. Collections column was higher under construction in 2010 because of the rebuilding of the high school, so it is down by \$13,000 in 2011. Monthly sales tax revenue has increased compared from a year ago.

**ITEM #10: NEW BUSINESS**

A. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2011-38 SUPPORTING THE "SAVE ARIZONA'S FOREST ENVIRONMENT" (SAFE) PLAN AS PRESENTED BY THE ARIZONA CATTLE GROWERS' ASSOCIATION

Roxanne Knight and Andy Groseta are representing four counties of the Arizona Cattle Growers' Association. Four counties have endorsed this plan; they explained the Save Arizona's Forest Environment Plan:

- The loss of wood resources in the Rodeo-Chediski Fire and Wallow Fire in the rural resource-based communities have lost almost \$4 billion in economic activity and jobs from the loss of the renewable natural resources in their forests.
- The economic value of the loss in livestock production from the reduction in forage harvests in our forests is an additional loss for these communities and our state.
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- A total of approximately \$126 million dollars was lost annually from the reduction of around 55,000 head of livestock foraging in Arizona's forests.
- Some proposed solutions are:
  - Reduce fuel loads by inviting back investment and expertise in the form of wood mills and ranch families.
  - Suspend NEPA and other pre-decisional requirements for fuel/fiber reduction activities on Arizona forests for 5 years.
  - Special interest groups refrain from using the courts or administrative processes for a period of 5 years, while we consider and implement adaptive-management measures to enhance the health of Arizona's forestlands and the protection of forested communities.

Council had an issue with one of the action items 'supporting safe goal' were it said "This should include forest closure to all non-authorized forest actions". Andy Groseta explained non-authorized forest actions as fireworks out in the woods and people living on the land permanently and trashing the land. It is an enforcement issue, when the 14-day limit is not enforced. Dispersed camping is to camp where you want too for 14 days.

Councilor Steve Erhart moved to approve Resolution 2011-38 supporting the "Save Arizona's Forest Environment" Plan as presented by the Arizona Cattle Growers' Association. Councilor Debbie Rogers seconded; all were in favor, motion carried unanimously. 6-0

B. DISCUSSION AND CONSIDERATION TO ACCEPT RESOLUTION 2011-34 CALL OF 2012 TOWN ELECTION

Town Clerk Eva Wilson stated that March 13, 2012 is the date set for the Primary Election, for the purpose of nominating candidates for mayor and two council members. Voters have to be registered by February 13, 2012 to vote. Candidates seeking municipal office can obtain nomination papers beginning November 14, 2011 at Eagar Town Hall and return them by 5:30 p.m. on December 14, 2011.

Councilor Debbie Rogers moved to approve Resolution 2011-34 Call of 2012 Town Election. Councilor Byron Smith seconded; all were in favor, motion carried unanimously. 6-0

C. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2011-35 URGING THE ARIZONA LEGISLATURE TO DISCONTINUE SWEEPS OF HIGHWAY USER REVENUE FUNDS AND TO RESTORE FUNDING TO PRE-SWEEP LEVELS

Council stated that communities have suffered for six years with HURF sweeps that impact rural communities.

Councilor Steve Erhart moved to approve Resolution 2011-35 urging the Arizona Legislature to discontinue sweeps of HURF and to restore funding to pre-sweep levels. Councilor Byron Smith seconded; all were in favor, motion carried unanimously. 6-0

D. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2011-36  
AMENDING THE EAGAR PERSONNEL POLICY RULE 8, SECTION 8.3 – MILITARY  
LEAVE

The Town has a couple of employees that are in the National Guard or Military Reserves who could be called up for long-term deployment; the personnel policy manual regarding military leave needs to be updated to give more guidance to the employees and supervisors.

Councilor Steve Erhart moved to approve Resolution 2011-36, amending the Eagar Personnel Policy Rule 8, Section 8.3-Military Leave. Councilor Gary Finch seconded; all were in favor, motion carried unanimously. 6-0

E. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2011-37  
ADOPTING THE 2011 TOWN OF EAGAR HAZARD MITIGATION PLAN

Community Development Administrator Bruce Ray explained that he has been a part of the Apache County Multi-Jurisdictional Planning Team for the past year. The plan includes all of Southern Apache County yet has a section that deals with just the Town of Eagar. The plan has to be updated every five years and hasn't been updated since the Wallow Fire. The plan identifies the current hazards and what our priorities are for mitigating these hazards with the projected cost for each project. The Plan helps the Town get FEMA funding and the Town can compete for funding for the Water Canyon Flood Control Project, which the Council approved applying for at the last council meeting.

Councilor Debbie Rogers moved to approve Resolution 2011-37 adopting the 2011 Town of Eagar Hazard Mitigation Plan. Councilor Byron Smith seconded; all were in favor, motion carried unanimously. 6-0

F. DISCUSSION, AND FIRST READING OF ORDINANCE 2011-08 AMENDING THE  
TOWN CODE BY REVISING TITLE 17, SECTION 17.04.050 – MINOR LAND  
DIVISIONS AND DECLARING AN EMERGENCY

The Planning and Zoning Commission is making a recommendation to the Town Council to consider a change to Section 17.04.050-Land Divisions that would allow a landsplit and the development of property that fronts an undeveloped road without doing any required improvement to the undeveloped road. The applicant would be required to pay for and post signs that state the road is undeveloped, not maintained and to use at your own risk, as well as sign a document for recording showing their understanding of their responsibility for the use of the town's street/road right-of-way for a driveway and access to their property.

Community Development Director Bruce Ray recommends that the Town Council adopt this change to Section 17.04.050 after the second reading.

G. DISCUSSION, AND FIRST READING OF ORDINANCE 2011-09 AMENDING THE TOWN CODE BY REVISING TITLE 3, SECTION 13.12.050 – REVENUE AND FINANCE

Town Manager Bill Greenwood stated that the department heads reviewed and recommends these amendments to the purchasing procedure: purchases under \$5,000 not required to obtain three quotes; and not required to get approval from Council to advertise for bids on purchases over \$25,000 (as these expenditures are already approved by Council). The majority of Council members did not think the changes were necessary or warranted. Staff can discuss the subject and decide whether to bring the item back to Council for the second reading.

H. DISCUSSION AND CONSIDERATION OF A NAME FOR THE NEW PARK (RAMSEY PARK NORTH PROPERTY)

This item will be brought back to Council with the name suggested as Ramsey Park North, but the Council will consider other names that are suggested by staff and the public.

I. DISCUSSION AND CONSIDERATION OF CHAMBER BUY LOCAL SURVEY RESULTS

After a short discussion Council wants this item added to Council/Staff Retreat Agenda, as well as recreation facilities and swimming pool.

**ITEM #11: SIGNING OF DOCUMENTS**

Mayor and Councilors signed the minutes of October 2011. Necessary signatures were obtained for the following documents: Resolutions 2011-38, 2011-34, 2011-35, 2011-36, and 2011-37.

**ITEM #12: ADJOURNMENT**

Councilor Gary Finch moved to adjourn the meeting at 9:05 p.m. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

Eagar Council Regular Session  
November 1, 2011

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CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are true and correct copy of the minutes of the Regular session of the Town of Eagar, Arizona held on November 1, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

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Eva M. Wilson, Town Clerk